



**PARENT RESPONSE FORM**

**\*\*\*THIS FORM MUST BE SUBMITTED ANNUALLY\*\*\***

Releases and Student Directory Opt-Out

Each year the District is required to obtain consent or release for District directory disclosure and use of photos/videos. Please review the information on each of these below and signify your response to each in the spaces provided. *This form must be returned to your child's school of attendance by no later than the end of September.*

I. Student Directory Disclosure Opt-Out

Under the *Federal Educational Rights and Privacy Act (FERPA)*, a Federal law, the Shoreham-Wading River Central School District is required, with certain exceptions, to obtain written parental/guardian consent prior to the disclosure of personally identifiable information from your child's educational records. However, the Shoreham-Wading River Central School District may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary in accordance with District procedures.

Directory information includes such school publications as:

- Playbills showing student roles in a drama production
- Yearbooks
- Honor rolls or other recognition lists
- Graduation programs
- Sports activity sheets, such as for wrestling, showing weight and height of team members.

Please indicate by printing your name and circling your choice for each of the two statements below:

1. I, \_\_\_\_\_ do / do not wish for the Shoreham-Wading River Central School District to publish appropriately designated "directory information" in certain school publications.
2. I, \_\_\_\_\_ do / do not wish for the Shoreham-Wading River Central School District to release directory information to outside organizations.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name of Child (Print): \_\_\_\_\_

***MORE ON REVERSE (Please complete both sides)***

## II. Photo/Video Release

During the course of the school year, photographs and video footage of students participating in school activities are taken for use in school district publications (for example, the district website, newsletters, yearbooks, etc.), local and regional print, radio, and television (including, but not limited to, the Village Times Beacon Record, Suffolk Times, SWR Weekly, News 12, and Newsday), and on district social media accounts. At times, students may be identified by name (first and last) as well as grade level, classroom teacher, and school building.

It is understood that any photo or other illustrating materials published through any of the means described above is available to anyone with internet access. I also understand that the District cannot protect my child's photograph or other illustrating materials against unauthorized users. I hereby release and discharge the District, and its respective officers, employees, and agents from any and all claims and liabilities arising out of or resulting from the publication of my child's photograph or other illustrating materials used in any of the methods described in the preceding paragraph.

Please read the following statement carefully and initial only if you do not wish to allow your child's photo to be used as described above.

\_\_\_\_\_ I do not give permission for my child's photo or other illustrating materials to be used in any school district publications, local or regional print, radio, or television production, or published in any district social media account.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Name (Print): \_\_\_\_\_

Name of Child (Print): \_\_\_\_\_ Child's Grade: \_\_\_\_\_

# **SHOREHAM-WADING RIVER CENTRAL SCHOOL DISTRICT**

250B Route 25A, Shoreham, New York 11786-2192

(631) 821-8100

(631)929-3001 (fax)

Website: [www.swrschools.org](http://www.swrschools.org)

email: [boe@swr.k12.ny.us](mailto:boe@swr.k12.ny.us)

## **PARENT RESPONSE FORM**

### **Address Disclosure Opt-Out – Military**

**\*\*\*THIS FORM MUST BE SUBMITTED ANUALLY\*\*\***

The *No Child Left Behind Act of 2001* requires that schools disclose student addresses and phone numbers to recruiters from the branches of the United States Armed Forces. Parents, however, may choose to opt-out of this provision of the federal legislation.

If you would like your child's information withheld, please sign and return this form to the address below **no later than Friday, September 27, 2019.**

I, \_\_\_\_\_ **do not** wish for the school to release my child's name and  
(Print Parent Name)  
other personal information to recruiters from the branches of the armed forces.

Parent's Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name of Child \_\_\_\_\_

**Please return this form by SEPTEMBER 27, 2019**

Attn: Guidance Office

Shoreham-Wading River High School

250A Route 25A

Shoreham, NY 11786-2192

# SHOREHAM-WADING RIVER HIGH SCHOOL

250A Route 25A, Shoreham, New York 11786-2191  
(631) 821-8140; Fax (631) 821-8162; [www.swrschools.org](http://www.swrschools.org)

"Always Here to Advocate for and Support our Students."

Mr. Frank Pugliese  
Principal  
631-821-8264



Mr. John Holownia  
Assistant Principal  
631-821-8133

August 2019

Dear Students,

The Shoreham-Wading River High School's Student **Code of Conduct** is available on the main page of the district website, [www.swrschools.org](http://www.swrschools.org), under "Forms and Documents." It is also available on the high school website, where it is found in the left page banner.

Please review this document with your parents and return the signed form by **THURSDAY, SEPTEMBER 12, 2019**. 9<sup>th</sup> and 10<sup>th</sup> grade forms should be returned to the Main Office. 11<sup>th</sup> and 12<sup>th</sup> grade forms should be returned to the A-Wing Office.

Thank you.

SWR High School Administration

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## 2019-2020 STUDENT CODE OF CONDUCT SIGN-OFF FORM

I acknowledge the rules and procedures outlined in the Shoreham-Wading River High School's Student **Code of Conduct** (available on the District and High School Website), and understand that it is our responsibility to familiarize ourselves with the contents of this document.

Student Name (Please Print):		Student ID No:	Grade:
Student Signature:			
X _____		Date: _____	
Parent and/or Guardian Name:	Phone No:	Email:	
Parent and/or Guardian Signature:			
X _____		Date: _____	

9<sup>th</sup> and 10<sup>th</sup> grade students: Please return completed and signed forms to the Main Office.  
11<sup>th</sup> and 12<sup>th</sup> grade students: Please return completed and signed forms to the A-Wing Office.  
All forms are due by Thursday, September 12, 2019.

**SHOREHAM-WADING RIVER**  
**CENTRAL SCHOOL DISTRICT**

***Acceptable Use Policy for Internet/District Network Resources***

**PURPOSE**

The purpose of this policy is to set forth policies and guidelines for access to the school district computer system and acceptable and safe use of the Internet, including electronic communications.

**GENERAL STATEMENT OF POLICY**

In making decisions regarding student and staff access to the school district computer system and the Internet, including electronic communications, the school district considers its own stated educational mission, goals, and objectives. Electronic information research skills are now fundamental to preparation of citizens and future employees. Access to the school district computer system and to the Internet enables students to explore thousands of libraries, databases, bulletin boards, and other resources while exchanging messages with people around the world. The school district expects that faculty will blend thoughtful use of the school district computer system and the Internet throughout the curriculum and will provide guidance and instruction to students in their use.

**PURPOSE**

All use of the Internet must be in support of education and research and consistent with the purposes of the Shoreham-Wading River School District. The school district is providing students and employees with access to the school district's computer system, which includes Internet access. The purpose of the system is more specific than providing students and employees with general access to the Internet. The school district system is limited to educational purposes, which includes use of the system for classroom activities, professional or career development, and limited high-quality self-discovery activities. Users are expected to use Internet access through the district system to further educational and personal goals consistent with the mission of the school district and school policies. Uses which might be acceptable on a user's private personal account or on another system may not be acceptable on this limited purpose network.

**School District Policies**

The service that provides Internet access (Provider) and the Shoreham-Wading River School District will do their best to furnish error free, dependable access to the computing resources associated with Internet use; however, neither the provider nor the Shoreham-Wading River School District can be held responsible for any information that may be lost, damaged, or unavailable due to technical, or other difficulties. In addition, neither the provider nor the Shoreham-Wading Rive School District can be responsible for defamatory, inaccurate, abusive, obscene, profane, pornographic, age-inappropriate, threatening, inflammatory, hate-promoting, violence-promoting, antisocial, illegal, and otherwise inflammatory information and material found on the Internet by our account users.

## **Privileges and Responsibilities of the Internet User**

**The use of the school district system and access to use the Internet is a privilege, not a right.**

- 1. Any use of the network to facilitate illegal activity is prohibited.**
- 2. Any use of the network for commercial or for-profit purposes is prohibited. The School District shall not be responsible for any financial obligation arising from unauthorized use of the network for purchase of goods or services. All purchases must be made through the district purchasing procedure (i.e., no Internet purchases may be made).**
- 3. Use of the network for non-school related communications is prohibited.**
- 4. Any use of the network for product advertisement or political fundraising is prohibited.**
- 5. Users shall not tamper with, vandalize, read, modify, edit, delete, copy, download or otherwise engage in unauthorized use of files, electronic mail transmissions, passwords or other data belonging to other users. Users shall not re-post personal communications without the original author's consent, except for messages posted in a public forum, i.e., new groups or list services which may be copied in subsequent communications provided that the source of such information is properly acknowledged. Users shall not misrepresent themselves or other users on the network.**
- 6. No use of the network shall serve to disrupt the use of the network by others; hardware or software shall not be destroyed, modified, or abused in any way.**
- 7. Use of the network to develop, spread, and transmit computer virus programs that infiltrate a computer or computing system and/or damage or destroy the software components of a computer or computing system is prohibited.**
- 8. Users shall not publish, send, transmit, download, copy or print any communication, file, information or material which violates or infringes upon the rights of others, advocates, or condones the commission of unlawful acts, advocates or condones violence or discrimination towards others, or which may be considered abusive, defamatory, threatening, inflammatory, harassing, antisocial, age-inappropriate, profane, obscene, or otherwise offensive in accordance with school community standards. Exception would be educational games relating to instructions.**
- 9. Users shall not copy, transfer or download, or distribute any copyrighted material, including but not limited to messages, music, images, information or software without permission of the party in possession of the copyright for such material, information, or software.**
- 10. No official sanctions will be placed on the expression of personal opinion on the network. In addition, the Shoreham-Wading River School District does not officially endorse any opinions stated on the network. Any statement of personal belief is implicitly understood to be representative of the author's individual point of view and not that of the Shoreham-Wading River School District or its staff members.**
- 11. Users shall not use the Internet for any activity or purpose that would violate any District policy and/or rule or regulation, or that would violate any state or federal law or regulation.**
- 12. The Shoreham-Wading River School District Computer System is not to be used for Entertainment purposes; this includes but is not limited to games, role playing, movies, and music. Exceptions would be educational games relating to instruction.**

### **Consequences for Violations of This Internet Use Policy**

Failure to comply with any of the terms and conditions set forth in this policy may result not only in the user's suspension or revocation of an Internet account or access to the Internet, but also in appropriate school disciplinary action consistent with the code of student conduct or SWRTA/CSEA/SWRAA collective bargaining agreement subject to all applicable regulations and laws.

### **Due Process**

Any student user who is suspected of using the Internet in a manner that would violate this policy or any other District policy, rule and/or regulation, or would violate any state or federal law or regulation, will be notified of the alleged violation and provided with an opportunity to respond to the allegation within one school day after receiving such notice. Any faculty user who is suspected of using the Internet in a manner that would violate this policy or any other District policy, rule and/or regulation, or would violate any state or federal law or regulation, will be notified of the alleged violation and provided with an opportunity to respond to the allegation in a manner consistent with the collective bargaining agreement and all applicable regulations and laws.

### **Privacy**

Although users may possess privacy rights with respect to their electronic mail transmissions, they acknowledge that the system administrator may periodically need to review on-line activities in the course of performing routine maintenance of the system. Users further acknowledge that if they are suspected of having violated this policy and any other District policy, rule and/or regulation, or any law, in any manner, the system administrator and/or appropriate school official may require access to their files to review on-line activities.

1. **Monitoring Tools.** Shoreham-Wading River School District monitors usage patterns for its online communications.
2. **All Communications over the Shoreham-Wading River network are Property of the School System.** All messages created, sent, or retrieved over the system are property of the School System. Users should not assume electronic communications are totally private. Shoreham-Wading River reserves the absolute right to access and monitor all messages and files on the Shoreham-Wading River network.
3. **Blocking of Internet Access.** Different access and service levels may be given to users depending upon the nature of their work.

### **ACCEPTABLE USE POLICY FOR INTERNET/COMPUTER NETWORKS**

I have read and understand the Acceptable Internet and District Computer/Network Use Policy.

Name (Please print): \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_