

SHOREHAM-WADING RIVER CENTRAL SCHOOL DISTRICT
250B Route 25A, Shoreham, New York 11786 ~ (631-821-8100)
Dr. Harriet Copel, Superintendent of Schools

BOARD OF EDUCATION
Re-Organizational Meeting Agenda

July 12, 2011

The Shoreham-Wading River Central School District Board of Education is the authorized agency responsible for setting educational policy in the District. It consists of seven members who each serve three-year terms and receive no salary or other financial compensation.

The meetings, except for Executive Sessions, are held before the public. The Board of Education may convene to Executive Session immediately after opening the meeting. At the end of the Executive Session, the Board of Education will re-convene to the regular Public Meeting.

Arrival and departure times of the Board of Education members shall be noted in the minutes and within the order of events.

Each Board of Education Member voting on a motion shall be permitted to state the reason for doing so and the statement shall be noted in the minutes.

Please note: This is a tentative or draft agenda. Any item on this agenda is subject to change by addition or deletion.

PUBLIC SESSION

High School Library – 8:00 PM

I Call to Order and Pledge of Allegiance

A Election of President and Vice-President for 2011-2012:

1. President (Education Law 1701; 2504.1)
 - a. Call for nominations
 - b. Close nominations
 - c. Call for vote (roll call vote)
 - d. Oath of Faithful Performance of Office to be administered:

Oath of Faithful Performance of Office

"I do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New York, and that I will faithfully discharge the duties of the office of President/Vice President according to the best of my ability."

At this point, the Board President shall take over the meeting

2. Vice-President
 - a. Call for nominations
 - b. Close nominations
 - c. Call for vote (roll call vote)
 - d. Oath of Faithful Performance of Office to be administered

A. Annual Appointments:

- a. The Superintendent recommends the Board of Education make the following appointments for the 2011 – 2012 fiscal year, effective July 13, 2011, with expenditures set in accordance with budget appropriations indicated below:

OFFICERS		
POSITION	NAME	ANNUAL EXPENSE
District Clerk	Ms. Janice M. Seus	No additional compensation
District Treasurer	Ms. Valentina Coviello	\$9,836.50/per year
Claims Auditor	Mr. George Macdonald of Berger, Macdonald & Rand, LLP	\$18,292/per year
NON-OFFICERS		
General Counsel	Guercio and Guercio, LLP	\$47,500/per year
Labor Counsel	Guercio and Guercio, LLP	\$40,000/per year
External Audit Firm	Cullen and Danowski	\$50,400/per year
Internal Audit Firm	To Be Determined	
Bond Counsel	Hawkins Delafield and Wood, LLP	As per contract
Municipal Fiscal Advisory Services	Munistat Service Inc.	\$6,650/per year
School Physicians	Dr. Erika Jurasits / Christine T. Geronimo, D.O. Dr. George Ruggiero Dr. Andrea Pollack	\$10/per student physical \$20/per student physical \$20/per student physical
Title IX Compliance Officer	Mr. Kenneth Marlborough	No additional compensation
Purchasing Agent	Mr. David Carlson	\$21,000/per year
Deputy Purchasing Agent	Ms. Faith Caglianone	No additional compensation
Section 504 Compliance Officer	Dr. William Bushman	No additional compensation
Central Treasurer Activity Funds	Ms. Valentina Coviello	No additional compensation
Asbestos Compliance Officer	Mr. Robert Woolsey	No additional compensation
Records Management Officer	Human Resources Administrator	No additional compensation
Records Access Officer	Human Resources Administrator	No additional compensation
Records Appeal Officer	Superintendent	No additional compensation
Attendance Officer	Mr. Kenneth Marlborough	No additional compensation
Emergency Management Planning Officer	Mr. Robert Woolsey	No additional compensation
Census Enumerator	To Be Determined	
Board of Registration	Ms. Grace Hokanson, Ms. Patricia Reynolds, Ms. Carol Huck, Ms. Bernadette Orlosky	Prevailing minimum wage at time of service.
Chemical Hygiene Officer (Science Lab Assistants)	Ms. Miriana Kanzler (HS) Ms. Carol Janecek (MS)	No additional compensation
Homeless Liaison	Mr. Kenneth Marlborough	No additional compensation
School Pesticide Representative	Mr. Robert Woolsey	No additional compensation

- b. Administer the Oath of Faithful Performance of Office (see below) as required in New York Education Law 2114 and 2503 and Commissioner's Regulations 170.2:

District Clerk
District Treasurer
Claims Auditor

Oath of Faithful Performance of Office

"I do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New York, and that I will faithfully discharge the duties of the office of school Board of Education trustee according to the best of my ability."

B. Authorizations:

- a. Recommend the Board of Education authorizes the Superintendent and/or the Director of Finance and Operations to certify payrolls (Commissioner's Regulations 170.02; Education Law 1720, 2523).
- b. Recommend the Board of Education authorizes the Superintendent to make budget transfers and to sign all budget transfers in excess of \$2,500.

- c. Recommend the Board of Education authorizes the Superintendent to apply for Grants in Aid (State and Federal) (Education Law 1711, 2508).
- d. Recommend the Board of Education authorizes preparation of surety bonds for the Director of Finance and Operations, District Treasurer, Claims Auditor, and President of the Board of Education in the amount of one million dollars each (Education Law, 2130).
- e. Recommend the Board of Education authorizes the District Treasurer, in consultation with the Director of Finance and Operations, to invest District funds in Certificates of Deposits pursuant to provisions of State Law (General Municipal Law, Section 11).
- f. Recommend the Board of Education authorizes the Superintendent and/or the Director of Finance and Operations, respectively, as the persons authorized to file applications for the Education Consolidation and Improvement Act (ECIA) funds and other special federal or state funds.
- g. Recommend the Board of Education authorizes the Superintendent and his/her designee to take action on administrative, teacher and other staff requests to attend conferences, conventions and workshops within the limit of the 2011-2012 budget appropriations and in accordance with Board of Education policy (General Municipal Law 77-b).
- h. Recommend the Board of Education authorizes the President of the Board to sign checks in the absence of the District Treasurer for any claim(s) approved by the Claims Auditor (Education Law 1720(2)).
- i. Recommend the Board of Education authorizes the President of the Board to sign payroll checks in the absence of the District Treasurer. (Education Law 1720(2)).
- j. Recommend the Board of Education authorizes Activity Fund Central Treasurers for the 2011-2012 school year as follows (Education Law 2503, Commissioner's Regulations 172.5):

1. SWR High School	Donna Annunziato
2. Albert G. Prodell Middle School	Lynn Kenney
3. Briarcliff Elementary School	Robin Coutu
4. Miller Avenue Elementary School	Nancy Marsicano
5. Wading River Elementary School	Susan DiDiego

- k. Recommend the Board of Education authorizes the following Hearing Officers for Superintendent's Hearings:

Louis J. Aiello	C. Leonard Davis	Ellen Marcus
Stephen Bluth	Jonathan Heidelberger	Steven Neidell
Jim Brucia	Benjamin L. Herzweig, Esq.	Dave Nydick
Patricia A. Cuccia	Rob Kronenberg, Esq.	Arthur Riegel
Joe Darrigo	John S. Maloney, Jr.	Jeffrey Smith
		Raymond Walsh

- l. Recommend the Board of Education authorizes the compensation rate for Impartial Hearing Officers to be \$100/per hour and reimbursement expenses (including travel) related to Impartial Hearings.
- m. Recommend the Board of Education authorizes those persons listed below as Impartial Hearing Officers (Education Law 4404):

Impartial Hearing Officers for the 2011-2012 School Year

Debowy, Theodore	McKeever, James	Silver, Marjorie
Dewan, Debra	Monk, James	Tessler, Craig
Ebenstein, Barbara	Moore, Christine	Turetsky, Aaron
Farago, John	Naun, John	Venezia, Arthur
Feinberg, Rona	Nisely, Robert	Wall, William
Finkelstein, Sharyn	Noe, Mary	Walsh, James
Flame, Lana	Nydick, David	Wanderman, Carl
Gross, Lorraine	Odom, Veronica	Weiner, Marc
Hampton, Nancy	Orland, Janice	Wolman, Mindy
Heidelberger, Jonathan	Owens, Jane	Wooley, Joseph
Itzla, Amy	Peters, Gary	Ziev, Joel
Jacob, Howard	Peters, Kenneth	Albert, Peter
Joyner, Theresa	Quinn, Joseph	Almeleh, Lynn

Kandilakis, George
Kehoe, Martin
Kershen, Harry
Lassinger, Dora
Latzman, Patricia
Lazan, Michael
Lederman, Nancy
Lushing, Susan
Mackreth, Robert

Reichel, Heidi
Richmond, Susan
Ritzenberg, Kenneth
Roberts, George
Rosen, Paul
Rosenzweig, Jean
Schad, Jerome
Schiff, Martin
Schneider, Judith

Bauchner, Stuart
Blaustone, Beryl
Brandenburg, Wendy
Briglio, Robert
Bumbalo, Paul
Cohen, Diane

- n. Recommend the Board of Education authorizes the following person(s) as Surrogate Parent(s) for the 2011–2012 school year (Commissioners Regulations 200.5e):

Jodi Brady

- o. Recommend the Board of Education approves the appointment of the Shoreham-Wading River Committee on Special Education for the 2011-2012 school year consisting of the following members:

Dr. William J. Bushman, Director of Student Services	Chairperson
Dr. Peter D'Elena - Psychologist	Alternate Chairperson
Ms. Patricia Aretakis - Psychologist	Alternate Chairperson
Ms. Doreen Armstrong - Psychologist	Alternate Chairperson
Ms. MaryAnne Benz - Psychologist	Alternate Chairperson
Ms. Jaime Morgan - Psychologist	Alternate Chairperson
School Psychologist	
Parent/Guardian of Student	
Regular Education Teacher of Student	
Special Education Teacher/Provider	
Parent Member	

- p. Recommend the Board of Education approves the appointment of the Shoreham-Wading River Committee on Pre-School Special Education for the 2011-2012 school year consisting of the following members:

Dr. William J. Bushman, Director of Student Services	Chairperson
Ms. Maryann Benz, School Psychologist	Chairperson
Representative from Evaluation Site	
Representative from County	
Representative from Birth to Age Two Program	
Special Education Teacher	
Regular Education Teacher	

- q. Recommend the Board of Education approves the appointment of the Shoreham-Wading River Sub-Committee on Special Education for the 2011-2012 school year consisting of the following members:

Dr. Peter D'Elena	Chairperson
Ms. Patricia Aretakis	Chairperson
Ms. Doreen Armstrong	Chairperson
Ms. Maryann Benz	Chairperson
Ms. Jaime Morgan	Chairperson
Special Education Teacher	
Regular Education Teacher	
Parent of Child	

- r. Recommend the Board of Education appoints the parent representatives indicated below to serve on the Committees on Special Education and Pre-School Committees on Special Education for the 2011-2012 school year:

Jodi Brady	Patricia Hanlon	Gloria Rhodes
Barbara Burkart	Jennifer Hoey	Alonna Rubin
Jorge Chavez	Janine Kranz	Martha Sadler
Tracey DelDuca	Loretta Mariella	Jessica Stankaitis
Sheila Domino	Diane McCarthy	Claudia Vasquez
Collette Grosso	Nicole Mullen	Karen Zaccaro

- s. Recommend the Board of Education authorizes the following District personnel to use vehicle fuel charge cards for the 2011-2012 school year:

Robert Woolsey, Robert Wood, Susan Ingrassia, Rich Muller, Louis Zabbia Jr., Rich Cambria, Roy Arcuri, Roger Sullivan, Rene Allen, Greg Beatty, Mike DiBartolomeo, John Masterson, Robert Nawrocki, Anthony Sena Jr., Thomas Ward, Joan DeBenedetto, Denise Kohart, Gabriel Madrigal, Maureen Rogers, Peter Carlson

- t. Recommend the Board of Education authorizes the following vehicles to use vehicle fuel charge cards for the 2011-2012 school year:

1991 Olds Bravada, 1995 GMC Safari Van, 2007 Ford F250 PU, 1987 Ford Wagon, 1995 Chevy HVAC, 1991 Chevy Van, 1989 Chevy Dump Truck, 1987 Ford Wagon, Four (4) 1995 Chevy Vans, 2005 Chevy Van, 1995 Ford Van 350, 1997 Ford Rack, 1996 Ford Van 250, 2000 Dodge Rack, 2002 Dodge PU

- u. Recommend the Board of Education authorizes the rate of pay for poll workers to be the current minimum wage rate at the time work is performed.

C. Designations:

- a. Recommend the Board of Education designates the below schedule of meetings of the Board of Education for the 2011-2012 school year (Education Law 1708 and 2504) as listed below (Executive Session, if necessary, at 6:30 PM, Public Session at 8:00 PM):

DAY	DATE	LOCATION	PUBLIC SESSION TIME	PURPOSE
Tuesday	July 12, 2011	High School Library	8:00 PM	Re-Organizational Meeting
Tuesday	August 9, 2011	High School Library	8:00 PM	Tentative Meeting, if needed
Tuesday	August 23, 2011	High School Library	8:00 PM	
Tuesday	September 6, 2011	High School Library	8:00 PM	
Tuesday	September 20, 2011	High School Library	8:00 PM	
Tuesday	September 20, 2011	High School Library	6:00 PM	Walk-through
Tuesday	October 4, 2011	High School Library	8:00 PM	
Tuesday	October 18, 2011	Wading River Elementary	6:00 PM	Walk-through
Tuesday	November 1, 2011	High School Library	8:00 PM	
Tuesday	November 15, 2011	Miller Avenue Elementary	6:00 PM	Walk-through
Tuesday	November 29, 2011	High School Library	8:00 PM	
Tuesday	December 13, 2011	High School Library	8:00 PM	
Tuesday	January 10, 2012	High School Library	8:00 PM	
Tuesday	January 24, 2012	High School Library	8:00 PM	
Tuesday	February 14, 2012	High School Library	8:00 PM	
Tuesday	March 6, 2012	High School Library	8:00 PM	
Tuesday	March 20, 2012	High School Library	8:00 PM	
Tuesday	April 3, 2012	Middle School	6:00 PM	Walk-through
Tuesday	April 24, 2012	High School Library	8:00 PM	
Wednesday	April 25, 2012	District Office Board Room	6:30 PM	BOCES Annual Budget / Election Vote
Tuesday	May 1, 2012	High School Library	8:00 PM	
Tuesday	May 8, 2012	High School Library	8:00 PM	Budget Hearing
Tuesday	May 15, 2012	High School Library	9:00 PM	Annual Budget Vote
Tuesday	May 22, 2012	High School Library	8:00 PM	
Tuesday	June 5, 2012	Briarcliff Elementary	6:00 PM	Walk-through
Tuesday	June 19, 2012	High School Library	8:00 PM	

- b. Recommend the Board of Education designates the following publications as the District's official newspaper(s) (Education Law 2004):

- * Village Beacon Record
- * News Review
- * Newsday

- c. Recommend the Board of Education establishes Petty Cash Funds and designates respective custodians for each fund for the 2011-2012 school year as follows:

LOCATION	NAME	AMOUNT
Central Administration	Faith Caglianone	\$100
Facilities Manager	Manette De Rosa	\$100
SWR High School	Donna Annunziato	\$100
Albert G. Prodel Middle School	Lynn Kenney	\$100
Briarcliff Elementary School	Robin Coutu	\$100
Miller Avenue Elementary School	Nancy Marsicano	\$100
Wading River Elementary School	Susan DiDiego	\$100

- d. Recommend the Board of Education designates the mileage reimbursement rate for the 2011-2012 school year at the rate established by the Internal Revenue Service, currently \$ 55.5 cents per mile (Education Law 2118).
- e. Recommend the Board of Education designates OMNI Financial Group as the District's Third Party Administrator for compliance and remitting services for the District's 403(b) plan at a rate of \$6,528 for the 2011-2012 school year.
- f. Recommend the Board of Education designates the following companies as insurance brokers of record for the 2011-2012 school year:
1. New York School Insurance Reciprocal (NYSIR) - Property and Liability
 2. Northern Insuring Agency Inc. – Commercial Crime Policy
 3. NYBEST-Pupil Benefits Plan, Inc. – Student Accidents
 4. Automatic Data Processing (ADP) – Unemployment Insurance
- g. Recommend the Board of Education designates New York State Public Schools Trust (managed by Wright Risk Management) as Workers' Compensation carrier for the 2011-2012 school year covering all employees and members of the Board of Education.

D. Actions:

- a. Recommend the Board of Education accepts and continues policies, by-laws, rules, and regulations adopted by the previous Board of Education and recommend the Board of Education adopts the revised Code of Conduct (Education Law 1709 and 2503).
- b. Recommend the Board of Education establishes the following standing committees for the 2011-2012 school year:
1. Audit Committee
 2. Space and Facilities Committee
 3. Technology Committee
 4. Policy Committee
 5. Legislative Committee
 6. Safety Committee
- c. Recommend the Board of Education approves the following list of Extra Classroom Activities / Club Accounts:
- High School: Band, Drama, Global Awareness, National Honor Society, Natural Helpers, Student Government, Wildcat Pause, Yearbook, DECA, Class of 2011, Class of 2012, Class of 2013
- Middle School: Hershey, Six Flags, National Jr. Honor Society, No Name Players, Pride Club, Quartertones

d. Recommend the Board of Education approves the following facilities use fees:

	Outside Normal * Staffing Hours - Non-Profit, Civic, For-Profit Groups		During Normal Staffing Hours – Non-Profit, Civic Groups	During Normal Staffing Hours – For-Profit Groups
AUDITORIUM	\$125.00 PER HOUR \$150.00 PER HOUR	Up to 200 People** 200-400 People**	No Charge No Charge	\$125.00 PER HOUR \$150.00 PER HOUR
GYM	\$100.00 PER HOUR \$125.00 PER HOUR	Up to 200 People 200-400 People	No Charge No Charge	\$100.00 PER HOUR \$125.00 PER HOUR
CLASSROOM	\$70.00 PER HOUR \$15.00 PER HOUR	First Classroom Each Add'l Class	No Charge No Charge	\$70.00 PER HOUR \$15.00 PER HOUR
ALL PURPOSE ROOM	\$100.00 PER HOUR	To Capacity	No Charge	\$100.00 PER HOUR

SCHOOL COMMUNICATIONS AIDE: (Sound, lighting, etc.)
\$43.00 per hour

CUSTODIAL
\$42.00 per hour

SCHOOL COMMUNICATIONS ASS'T
\$7.25 per hour

COMPUTER TECHNICIAN
\$83.00 per hour

SECURITY
\$29.00 per hour

All facilities use fees must be paid at least 14 days prior to event.

A MINIMUM OF ONE HOUR WILL BE ADDED TO CUSTODIAL FEES FOR SET- UP AND CLEAN-UP.

* All use of District properties must have proper authorization.

* For use of fields and outside facilities, fees will be calculated on an individual basis based on event.

Any fees incurred by District outside of normal wear and tear will be billed to organization. Examples of fees may include damage to property, clean up costs.

Any events with expected attendance of more than 400 people will need District review and fees will be calculated based on anticipated costs.

REQUIRED INSURANCE COVERAGE: \$1 million per occurrence; \$2 million aggregate, naming Shoreham-Wading River School District as additionally insured.

NOTE: Forty eight hour notice of cancellation must be given if the group to which permission has been granted is unable to appear. Failure to do so will incur custodial expenses as scheduled.

* Weekends, Holidays, Weekdays after 10:00pm or at the discretion of the District.

** Up to 200 people requires 1 custodian, 200 – 400 people requires 2 custodians.

E. Resolutions:

#1112-001

Official Depositories for 2011-2012:

RESOLVED, that the following banks be designated as official depositories for the accounts of the Shoreham - Wading River Central School District, Towns of Brookhaven and Riverhead, New York, and that it be authorized to recognize the signature of the District Treasurer or Deputy Treasurer for the payment of funds or the transaction of business of said school district accounts for the fiscal year July 1, 2011, to June 30, 2012:

- a) JP Morgan Chase Bank
- b) Suffolk County National Bank
- c) Bridgehampton National Bank
- d) Capital One Bank

#1112-002

Authorizes President of Board to Appoint an Impartial Hearing Officer:

WHEREAS, Commissioner's Regulations require the Impartial Hearing Officer appointment process begin immediately, but no later than two (2) business days, after the receipt of a written request for an impartial hearing.

THEREFORE, BE IT RESOLVED, that the Board of Education of the Shoreham-Wading River Central School District appoints the President of the Board of Education, or in his absence, the Vice-President of the Board of Education, to authorize an appointment of an Impartial Hearing Officer within the required two (2) business days of a request for an Impartial Hearing.

#1112-003

Substitute Pay Rate for 2011 - 2012:

RESOLVED, that the Board of Education of the Shoreham-Wading River Central School District sets the rate of pay for substitutes for the 2011 - 2012 school year as follows:

Substitute Teachers	\$100.00/day
Substitute Nurse	\$100.00/day
Substitute Clerk Typist	\$12.19/hour
Substitute Guard	\$12.80/hour
Substitute Monitor	\$10.18/hour
Substitute Teacher Aide	\$10.87/hour
Substitute Teacher Assistant	\$15.36/hour
Substitute Photo Copy Aide	\$11.62/hour
Substitute Custodian	\$12.80/hour
Substitute Custodian Aide	\$10.46/hour
Substitute Special Ed. Aide	\$12.00/hour
Substitute Food Service Worker	\$13.50/hour

Adjourn the Re-Organizational Meeting